



## PRINCIPAL'S MESSAGE TO STAFF AND PARENTS

### Dear Families of McKim,

The purpose of this document is to provide the operational procedures at McKim School for the current pandemic. We are working to put processes in place to ensure the safety of everyone as well as provide meaningful, in-person, learning for students. Our practices follow the advice and direction of the Public Health Office, and we know those directions can change if the overall health situation in our school, community, region, and province changes.

Please read the [K-12 communicable Disease Guidelines](#) including the recent December 30, 2021 update.

We will send emails with updated information and plans as they unfold.

Thank you for your patience and support. We look forward to getting back to regular classes Monday, January 10th, 2022.

Sincerely,

Brad Carrier  
Principal McKim Middle School  
[Bradley.carrier@sd6.bc.ca](mailto:Bradley.carrier@sd6.bc.ca)  
250-427-0927

## PARENTS OR VISITORS TO THE SCHOOL

Parents and other adults are allowed in the school by appointment only. This means that before you come into the school for any purpose you need to phone the office (250) 427-2283 first. Visitors need to:

- Enter through the front door;
- Maintain a distance of at least 2 m between themselves and others;
- Wear a mask if you can tolerate one;
- Wash hands or use hand sanitizer upon entry; and
- Register at the office.

Please contact the office if you need to enter the school. This includes picking up or dropping off students. Please remain in your vehicle and limit face-to-face interaction with other students or staff.





## DAILY HEALTH CHECK

Parents and guardians are asked to monitor their children daily for symptoms and not to send them to school if they are sick. People who are sick will not be allowed to go to school. Use the [Daily Health Check App](#) and follow the recommendation. Staff are also asked to monitor daily for symptoms and to stay home if sick.

If your child develops any symptoms while at school, parents will be contacted to make arrangements to take them home in a timely manner.

## STAGGERING RECESS AND LUNCH TIMES

Monday-Thursday Recess and Lunch schedule

Grade 4 and 5: Recess time: 10:05 – 10:20

Grade 4 and 5: Lunch time: Eat inside 12:11 – 12:35 Outside 12:35 – 12:59

Grade 6 and 7: Recess time: 10:42 – 10:57

Grade 6 and 7: Lunch time: Outside 12:11 – 12:35 Eat inside 12:35 – 12:59

Teachers will pick-up students at designated class spots outside in the morning, after recess and after lunch. Teachers will sanitize students hands, ensure students are wearing masks (if tolerable), and lead their class into the building. Each class has already been assigned a specific door for entering and exiting the school. Progress through each entry will be in a staggered fashion to allow classes to enter the building one at a time. Classes will go directly into the classroom and wait until the hallway is clear before accessing their lockers to prevent congestion in the hallway.





## IMPORTANT HEALTH AND SAFETY MEASURES AT OUR SCHOOL

The prevention measures already in place in the school continues to be effective at reducing the risk of COVID-19. These include:

1. Maximizing the space in our classrooms and spreading out seating arrangements when possible to limit face-to-face interaction.
2. Temporarily suspending activities where there is mixing of cohorts.
3. Getting fully vaccinated.
4. Completing the daily health check.
5. Staying home when sick.
6. Cleaning hands regularly.
7. Wearing a well fitted mask. Masks should:
  - Cover the mouth and nose and go under the chin;
  - Fit tightly with no gaps (consider adjustable masks);
  - Be made of three layers of fabric, including two layers of tightly-woven fabric, with a filter or filter fabric between layers; and
  - If there are two layers with a pocket for a filter, use a filter.

For more information, visit the SD6 webpage:

<https://www.sd6.bc.ca/parents/covid-19-communication>

